

Payment information from SSE Housing Office.

Rent Invoice
Date: 2014-03-13

Tenant:
Student Riano
Hybehovsgränd 17
117 63 Stockholm

Due date: 2014-04-30
Invoice no: 7461405
Rate: Hyg

Tenant:
Rent Apartment address: Hybehovsgränd 17, Stockholm
Apartment: 0902/7891
Home insurance: 5 900 kr
100 kr
To be paid: 5 100 kr

For payment - Always quote OCR "reference" found at the bottom left.
Any bank fees are paid by the tenant.
In case of overdue payment, interest will be charged at an annual rate of interest corresponding to the current lending rate of the Riksbank + 8% and a reminder fee of SEK 60.

STOCKHOLM SCHOOL OF ECONOMICS
Box 6502
113 83 STOCKHOLM
Telefax: +46 8 736 90 00

Bank info: 3452 7494
Org.nr: 800006-2014
Hemsida: www.hhs.se
Telefax: +46 8 73 92 85

Bankgirot (MÅNADSBETALNING) (OCR)
Betalningsmottagare: SSE Housing Office
Betalningsmottagarens adress: SSE Housing Office, Box 6502, 113 83 Stockholm

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Once you have arrived in Stockholm you will receive your Lease Agreement and the Rent Invoices for the first months of your stay. Rent is normally paid monthly and in advance for the upcoming month. You find the due date in the upper left corner of the rent invoice.

However, in order to avoid bank fees you may make a bundled payment for the whole semester. This is done by an online transferring. Please contact SSE Housing Office for bank details and instructions.

Payments through companies like N26 Bank, The Currency Cloud LTD, TransferWise, DBS Internet Banking, Earthport and Currency Fair is not an option and not accepted by SSE. If you use any of these companies, SSE cannot guarantee your payment to be tracked.

In Sweden, invoices can be paid at banks and at exchange offices. You don't have to have an account at a bank to be able to pay an invoice. You may make the payment with cash or credit/debit card.

Note that

- when you make a payment you must provide the Invoice OCR-reference number and your name stated on your Invoice. The Invoice reference number is different on each invoice. Without these details SSE won't be able to track your payment.
- when withdrawing cash from an ATM in Sweden there might be a limit on how much you are allowed to withdraw at one time or over a period of time.
- if you want to pay a large sum in cash at a bank you might be asked for a receipt that shows where you got the cash.
- the bank might ask you for ID or passport as well as your Lease agreement.
- if you open a bank account in Sweden, you may transfer money online using the rent invoice OCR-reference number.

Always

- keep the receipt of your payment for reference in case SSE cannot track your payment.
- pay Invoices by due date to avoid extra charges.
- inform the Housing Office if you for some reason won't be able to pay by due date.

SSE Housing Office

Room C540, Holländargatan 32

Opening Hours: Tuesday 13:45-16:00 and Thursday 09:45-12:00