



STUDENT COMPASS SSE MSc PROGRAMS 2019





CONTENTS

WELCOME TO THE STOCKHOLM SCHOOL OF ECONOMICS	3
REGISTRATION AND INTRODUCTION DAYS	4
SSE ACADEMIC STRUCTURE	6
OPTIONAL PROGRAM COMPONENTS	9
SERVICES OFFERED	12
GENERAL INFORMATION	16
WHO TO CONTACT	19



WELCOME TO THE STOCKHOLM SCHOOL OF ECONOMICS!

Congratulations on your choice of MSc Program! The Stockholm School of Economics (SSE) was founded in 1909 by royal statute and is the oldest private Swedish institution of university standing. SSE enjoys a prestigious position in Swedish economic life and an excellent international reputation. Many leading executives and politicians have graduated from SSE, and we play a significant role in the European recruitment efforts of a large and increasing number of premier companies.

I am confident that the two years you will spend at SSE to get your Master's degree will be very stimulating and rewarding – academically, professionally and socially. We expect you to work hard, and we are confident that your efforts will reward you with a solid platform for your future career.

Pär Åhlström
Professor
Vice President Degree Programs



REGISTRATION AND INTRODUCTION DAYS

The purpose of these days is to create a solid foundation and to set a positive atmosphere for the two intensive years of study to come. During these days, you will not only get an introduction to SSE and your program, but also to the Student Association (SASSE), and you will get to know your new classmates.

Expect full days packed with activities from early mornings to late evenings. Please note that the registration and introduction are mandatory for all students.

If you have any questions, do not hesitate to pass by the Welcome Desk in the Atrium during the introduction week.

IMPORTANT INFORMATION

SSE is a private institution of higher education and differs in some respects from its state-run counterparts in Sweden. It is important that you are aware of our Academic Regulations, which can be found in the MSc Student Handbook. When registering at SSE you will sign a pledge which, among other things, confirms that you accept the School's rules about the minimum number of credits required and exam procedures, and that you will act as a good ambassador of SSE at all times. A copy of this pledge is enclosed in the Student Handbook for your reference.

SSE REGISTRATION

Registration to the program will take place in the Atrium on August 21, or during the drop in hours the week before. You will have to show your ID, sign the student pledge and registration book, and pick up your login details to the SSE Portal. August 21 is mandatory for all students that do not have a bachelor's degree from SSE.

PROGRAM START DATE

AUGUST 21, 2019



SSE ACADEMIC STRUCTURE

All educational programs at the Stockholm School of Economics are based on research and stress a theoretical and analytical approach.

TEACHING METHODOLOGY

The teaching methodology is a mixture of American and European teaching methods and theories. Some modules are characterized by more traditional teaching, with lectures, written course assignments, and seminars. In others, the teaching is based on cases; active participation in class is expected and contributes to the final grade. Many of the course modules require substantial preparatory reading.

As an SSE student, you are part of a student body of about 1800 active students. You may find that the structure of examination differs from what you are used to. The exams put great emphasis on not only understanding the material from the respective module, but also being able to connect and integrate learning across different topics.

SSE ACADEMIC YEAR

The academic year consists of two semesters, autumn (August–December) and spring (January–June), each worth 30 ECTS credits. To complete the program, you will have to take a total number of 120 ECTS credits. You will find the precise term dates for each period/semester on the SSE Portal.





Book 1
F 10 235-
F 11 10-

Book 2
F 11 265-
2012 10-

OPTIONAL PROGRAM COMPONENTS

Students on the MSc program in International Business cannot apply for these optional program components due to the program's predefined curriculum, although, a few similar modules are already included in the program's structure.

Other MSc students can choose only one optional component from the offerings below. Participation in one of them excludes the possibility for admission to the others.

If you would like to go abroad

MSc STUDENT EXCHANGE PROGRAM

MSc students can participate in an exchange with one of SSE's prominent partner universities. For a complete list of partner universities please see hhs.se/student-mobility

Most of our academic partners are members of the networks PIM (Partnership in International Management) and/or CEMS (The Global Alliance in Management Education).

MSc students can go abroad for one semester (autumn or spring) during the second year. A vital part of the exchange program is of course that SSE receives students from all over the world every year. The student group in most courses will consist of a mixture of SSE and exchange students.

CEMS MASTER IN INTERNATIONAL MANAGEMENT

The Stockholm School of Economics is the only CEMS member school in Sweden.

CEMS is the Global Alliance in Management Education, an alliance of leading business schools and multinational companies. The CEMS MIM is a one-year degree program that is consistently ranked among the very top Master programs in Management in the world by the Financial Times. The program is available exclusively to master students enrolled in the CEMS schools who also must meet strict selection criteria. The CEMS degree is only awarded in conjunction with the degree awarded by the home institution. Students of all current SSE MSc programs can apply for CEMS. For more information, please see hhs.se and cems.org



DOUBLE DEGREE PROGRAM IN FINANCE WITH BOCCONI

Students on the MFIN program can apply for a double degree program arranged between SSE and University Commerciale Luigi Bocconi, Italy. Students enrolled in this program spend their second year at Bocconi and must fulfill additional requirements in order to graduate from both schools. You will find more information about the application and requirements here: hhs.se/double-degree

DOUBLE DEGREE PROGRAM IN ECONOMICS WITH ST. GALLEN

Students on the MECON program can apply for a double degree program arranged between SSE and HSG, the University of St.Gallen, Switzerland. Students enrolled in this program spend their second year at HSG and must fulfill additional requirements to graduate from both schools. You will find more information about the application and requirements here: hhs.se/double-degree

WALLENBERG INTERNATIONAL FELLOWS PROGRAM

The Wallenberg International Fellows Program offers up to three exceptionally well qualified SSE MSc students an opportunity to combine an exchange semester in the Landegger Program at Georgetown University, with an internship in the US organized by Georgetown University, as well as interaction with Wallenberg Fellows from Georgetown. The Landegger Program combines courses from the Edmund A. Walsh School of Foreign Service with MBA courses from Georgetown's McDonough School of Business. The corporate internship segment of the program will take place in the summer between the first and second years of Masters studies, followed by studies at Georgetown during the autumn. Wallenberg fellows from both schools will spend time together during the program to increase and deepen the cross-cultural experience and build networks. Application and selection of students takes place during the autumn of the first MSc year. You will find more information about the application and requirements here: hhs.se/wifp



If you stay in Sweden

ELECTIVE COURSES

During the second year, students who stay in Sweden choose from a range of elective courses, offered by different departments at SSE.

Some students choose to take courses at the Stockholm School of Entrepreneurship, which unites the region's top academic institutions in medicine, technology, economics, design and the humanities (Stockholm School of Economics, Karolinska Institutet, Konstfack, Royal Institute of Technology, and Stockholm University). As a natural and integrated part of each of the member schools, SSES complements the educational programs and offer students the chance to study in diverse environments outside their home institutions. sdes.se/studies

XTM

The SSE Executive Module (XTM) is a 20-week module that substitutes the elective courses in the program. The model builds on two elements. Firstly, students will be given the opportunity to experience a tailor made executive trainee program in a company. Secondly, students are required to write a case report on

how to solve a real and complex problem of strategic importance to the company. For more information, please see hhs.se/xtm

MSC-PHD PARALLEL ENROLLMENT

First-year MSc students, who have already decided that they want to pursue a PhD after their MSc studies, can be admitted into the SSE PhD Program through the MSc-PhD Parallel Enrollment scheme. If you are accepted into the PhD Program, you begin your PhD studies in the ensuing autumn semester instead of continuing with the second year of your MSc program. To start the PhD Program in the autumn, all Parallel Enrollment MSc students must have achieved 60 ECTS during the first year of their MSc studies.

Parallel Enrollment allows you to shorten the time spent on your MSc and PhD studies at SSE from six years in total (2 + 4 years) to five years. However, this requires that you are disciplined and keep an adequate study pace in order to succeed.

For further information on Parallel Enrollment, please see the MSc Student Handbook.

SERVICES OFFERED

Studying at SSE can be rather intense, and it is important that all of the practicalities surrounding your study situation are working smoothly. SSE will assist you with formal grade transcripts, we deal with student health issues and offer you career services, etc. We take a sincere interest in the students' well-being and integrity, and you are always welcome to contact our staff for any reason. The School has a very strict policy concerning harassment of any kind, and there are disciplinary measures for violations.

STUDY COUNSELING

When you have questions regarding your studies, the study counselors will do their best to help you. Study counselors offer personal guidance to students needing special assistance to get through their education at SSE or who have fallen behind and need help setting up a study plan or choosing elective courses. Students who are unhappy for various reasons and are feeling down are welcome to seek additional support at the Academic Support and Records (floor 4).

EQUALITY AND DIVERSITY

We work actively to ensure equal opportunities and to increase diversity. Our objective is that students should feel encouraged and welcome to study at SSE, regardless of their ethnicity, gender, gender identity or expression, social background, disability, sexual orientation, age, or religion or other beliefs. We also provide different kinds of pedagogical support for students with permanent disabilities. Read more at hhs.se/equalitydiversity

ASSISTANCE FOR STUDENTS WITH DISABILITIES

If you have a permanent disability you may be entitled to support, and we encourage you to contact admission@hhs.se well ahead of the beginning of the autumn semester. If you have reading difficulties and need your literature to be converted to talking books, e-books, braille or large print you should also contact the SSE Library and the Academic Support and Records (floor 4).

More information is found at the website of the Swedish Agency for Accessible Media, mtm.se/english

STUDENT HEALTH

The Stockholm Student Health Unit can help you deal with any physical, psychological and social problems that may affect your study situation. During their telephone hours at the health counseling and psychological groups, you can make an appointment. You can also get telephone counseling for various matters. If your problem is related



to areas other than those dealt with by the Student Health unit, they will always provide you with information about where to turn instead. Please read more at studenthalsanistockholm.se/english

HOUSING OFFICE

Housing Office services are available to the students who have received housing via SSE. The office administrates lease agreements and allocation of housing. Location and visiting hours here: hhs.se/contact-housing

SWEDISH LANGUAGE COURSES

MSc students do not need to speak Swedish to enroll and succeed in the program as all MSc courses at SSE are offered in English. However, knowledge of Swedish can help you enrich your experience at SSE and in Stockholm. In addition, knowledge of

Swedish is essential for anyone hoping to work for Swedish firms. While the major Swedish organizations operate globally, adopt an international outlook and use English as their corporate language, their operations in Sweden are rooted in the local society and use the local language in many contexts.

Therefore, we offer Swedish language classes free of charge to all international students. The courses are offered on three levels (1001 Introductory Swedish, 1002 Introductory Swedish II in the autumn and spring, and 1003 Introduction to Business Swedish in the spring). You can register for these courses as soon as you receive your student registration number. The credits for the courses are not counted towards MSc degree, however, successfully completed courses are listed on a supplement to the degree certificate.



CAREER MANAGEMENT AND PROFESSIONAL DEVELOPMENT

Career Management offers you information, support and advice in all career related areas. On the recruitment portal *SSE Careers Online*, you will find current job and internship opportunities. You will receive your log-in credentials to your student email address soon after you have enrolled.

hhs.se/careermanagement

The Student Association arranges company presentations, a career fair in February, and other career events. There are, on average, three to four company presentations on campus each week. Find out more about what is going on at sasse.se/student/career. Please note that you need to be a member of the Student Association to take part in their recruitment services.

MENTOR PROGRAM

We invite you to take part in the Mentor Program for MSc students. Mentors for the MSc Mentor Program typically have at least seven years of professional experience, including leadership responsibility. They represent a broad range of career paths and experiences, including general management roles and expert roles, as well as academic backgrounds in Accounting, Economics, Finance, Management, and Marketing. The corporate sector as well as the non-profit and entrepreneurial sectors are included. The program starts in September/October, and more detailed information will be provided at the beginning of the semester.

STUDENT IT SUPPORT

The Student IT Support will assist you with everything related to the student computer environment at SSE: passwords, printing, solving technical problems with SSE computers, as well as with connecting your own laptop to the wireless network. At Salmätargatan 13–17, you have access to four computer labs with computers, printers and scanners. The computer labs are open 24 hours a day, seven days a week. Since the number of student computers is limited, we strongly recommend that students bring their own laptops.

You will find further information at SSE Portal: portal.hhs.se

LIBRARY

The SSE library functions as the principal information resource for students, researchers and staff within the fields of business and economics, and it also has supplementary holdings in law, statistics, and the social sciences.

The selection of the printed and digital collections is made out in cooperation with SSE researchers. The library offers access to over 15,000 electronic journals and more than 60 databases as well as printed materials.

The library offers all students writing their master thesis the opportunity to consult a librarian for individual instruction in the use of electronic databases and resources.

For further information please visit hhs.se/library

STUDENT ASSOCIATION HELP DESK

SSE has one of Sweden's most active student associations, offering a wide selection of activities, projects and events. You will find the offices of the Student Association (SASSE) on the lower level at Sveavägen 65. At the reception desk, you will be able to obtain assistance with the Mecenat Card (for members of the SASSE), buy SSE apparel, etc. This is also where you will find the office of the President of the Student Association. For further information about their activities and services, please read the Master Guide or contact secretary@sasse.se

STUDENT INFLUENCE

MSc programs are continuously evaluated through course evaluations at the end of each course period and feedback from the focus groups.

The SASSE Education Committee exists to make sure that the education meets the expectations of the students as well as those of future employers. If you have comments or ideas about your education, please contact the president of the SASSE Education Committee, edupres@sasse.se or Head Representative MSc, edumsc@sasse.se.

To ensure a high level of quality in the teaching, it is essential that you make your voice heard at school. One effective way to do this is to become a class representative, another is to fill in the course evaluations sent to you after each study period.

GENERAL INFORMATION

SSE PORTAL

SSE Portal gives you access to your personal records and information about your studies. You will gain full access to the SSE Portal during the registration days in August.

On the *Programs* start page, you will find your program news, course news, schedule and a link to your SSE email account etc.

By clicking on the *Courses* tab, you will find different pages where you can register for courses, seminar groups and exams. You can also view your course results here and download transcripts and certificates.

On the *Support* site, you will find information such as how to connect to the wireless network, information about exchange programs, student counseling, how to order official transcripts, how to apply for a degree certificate, etc.

Via the *Tools* menu you can, for example, register your address, change passwords and obtain credentials for eduroam.
portal.hhs.se

SSE EMAIL

You will obtain a personal email address based on your registration number, which is allocated to you during the registration in August. If your registration number is, for example, 80004, your email address will be: 80004@student.hhs.se. You will keep your email account when you graduate, but the email address will then be

firstname.lastname@alumni.hhs.se. You can reconfigure your account to the mailing software on your own computer or laptop. Instructions can be found on the Student IT Support web site and help is available at the service desk. To avoid spam, you are not allowed to sign up for any mailing lists with this account.

REGISTRATIONS

Courses: All new master students are automatically registered for the courses during the first autumn semester. For the following semesters, you will have to register personally for the courses you intend to attend. This is done via the *My Upcoming Courses* page. Please note that you are obliged to withdraw from courses that you will not attend.

Seminar Groups: You register for, and withdraw from, seminar groups on the *My Courses* page.

Exams: You will automatically be registered for the main exam if you are registered for the course. If you need to retake an exam you will have to register for that specific exam yourself. If you do not intend to take an exam you have been registered for, you will have to withdraw your registration. You register for, and withdraw from, exams on the *My Courses* page.

MY ADDRESS AND ICE

When you have received your registration number during the registration, it is of great importance that you register your postal address and phone number under *Tools*.

If you move while staying in Stockholm, you are responsible for updating your address on the SSE Portal.

Various items of information are sent to the student addresses: general information, evaluations, invitations to events, grade transcripts, etc. When considered to be in the interests of students, the Student Association may also permit commercial distribution. However, you are always free to decline any such offers. It is also common for companies to contact various categories of students for recruitment purposes.

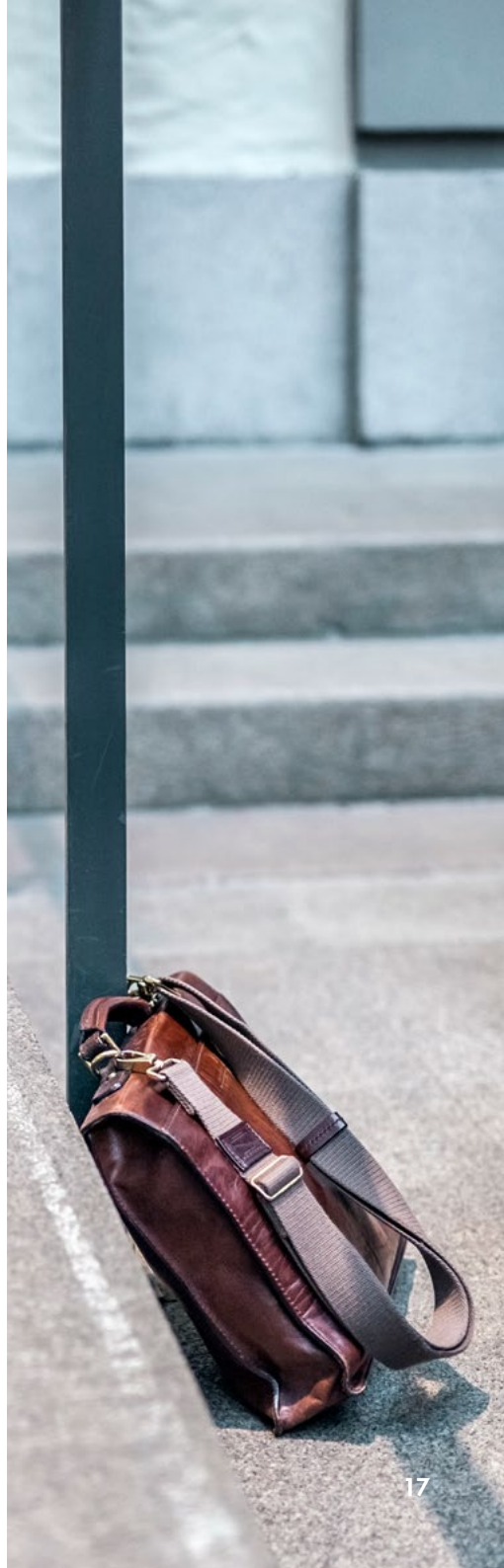
Please also be sure to register who should be contacted in case of emergency (ICE).

MY COURSES

The *My Courses* page contains information about all courses, seminar groups and exams for which you are currently registered. This is also the start page for seminar and exam registrations and withdrawals.

MY RESULTS AND MY CERTIFICATES

All of your course results are to be found on the *My Results* page, which you can access via the *Courses* tab. On the *My Certificates* page, you can download transcripts and certificates.



EXAMS

On the day of the exam, you will be able to find information on the *My Schedule* page regarding where you will be seated. The information is published at midnight of the night before the exam. You need to be familiar with the SSE exam rules before attending your first exam. They are available in the Student Handbook and on the *Support site* on the SSE Portal.

You need to bring a valid identification card to be eligible to attend an exam.

If you do not have an ID and sit down at your place in the exam hall it will be counted as a used exam opportunity for that specific course. The exam result will be registered as a Fail.

You are guaranteed reexamination on the same course content on one occasion following the main exam. After that, the content may be altered.

ACCESS CARDS AND SECURITY

SSE is located in the heart of Stockholm, meaning that a wide variety of cultural events, sports, shopping, leisure activities, etc. are available nearby. This also means

that security procedures must be observed. Every SSE student will be offered the opportunity to purchase an access card. The card is personal and must not be lent to anyone else.

More information will be given during the introduction days.

ALUMNI

Upon graduating from SSE, you will join a global network of over 15,000 alumni. We seek to engage alumni fully in the life of SSE, as valued supporters, advocates, and lifelong learners who contribute to, and benefit from, connections with one another and with SSE. During your time as a student you will have many opportunities to interact with alumni and expand your network. When alumni stay involved with SSE, our school remains relevant and competitive.

IMPORTANT INFORMATION REGARDING FIRE SAFETY

As a student at SSE, you must be aware of what to do in case the fire alarm goes off, and how to find the escape routes and meeting point. This information can be found on escape plans all around the school.

SOURCES OF INFORMATION

SSE PORTAL

STUDENT HANDBOOK

MOVING TO SWEDEN – A GUIDE FOR INTERNATIONAL STUDENTS

STUDENT ASSOCIATION

WHO TO CONTACT

ACADEMIC SUPPORT AND RECORDS

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Study Counselor

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STUDENT MOBILITY

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STOCKHOLM SCHOOL OF ECONOMICS

The Stockholm School of Economics is rated as the top business school in the Nordic and Baltic countries and enjoys a strong international reputation. World-class research forms the foundation of our educational offering, which includes bachelor, master, PhD, MBA, and executive education programs. Our programs are developed in close cooperation with the business and research communities, providing graduates substantial potential to attain leading positions in companies and other organizations.

The school is accredited by EQUIS, certifying that all of its principal activities – teaching as well as research – maintain the highest international standards. The

Stockholm School of Economics is also the only Swedish member institution of CEMS and PIM, which are collaborations between top business schools worldwide, contributing to the level of quality for which our school is known.

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