



INVOICING INFORMATION FOR SUPPLIERS

SSE Group, 2025-11-13

Handelshögskolan i Stockholm (Stockholm School of Economics) and companies within the group only accept electronic invoices via Pagero. We kindly ask all suppliers to send their invoices electronically to ensure efficient and secure processing. To get started with e-invoicing to us, please follow the instructions on Pagero's [onboarding page](#).

If you are already connected to the Pagero network, you can easily start sending invoices to us. If you are not yet connected, Pagero offers several options to get started, regardless of your company's size or technical setup.

Handelshögskolan i Stockholm

Box 6501
113 83 Stockholm
Organization number: 802006-2074
VAT registration number: SE802006207401
Peppol-ID: 0007:8020062074
GLN: 7368020062075
Support: ekonomi@hhs.se

Handelshögskolan i Stockholm Executive Education AB

Box 45180
104 30 Stockholm
Organization number: 556255-0797
VAT registration number: SE556255079701
Peppol-ID: 0007:5562550797
GLN: 7365562550794
Support: ekonomi.exed@hhs.se

SSE Bergsmannen Större 8 AB

Box 6501
113 83 Stockholm
Organization number: 559328-2220
VAT registration number: not registered for VAT
Peppol-ID: 0007:5593282220
Support: ekonomi@hhs.se

SSE Business Lab AB

Box 6501
113 83 Stockholm
Organization number: 556610-3536
VAT registration number: SE556610353601
Peppol-ID: 0007:5566103536
GLN: 7365566103538
Support: ekonomi@hhs.se



Swedish House of Finance

Box 6501
113 83 Stockholm
Organization number: 802409-2648
VAT registration number: SE802409264801
Peppol-ID: 0007:8024092648
Support: ekonomi@hhs.se

The invoice must contain:

- Invoice address
- Invoice date / due date
- At least 30 days payment terms
- Supplier's VAT registration number
- Supplier's reference
- Buyer's reference (first and last name)
- Buyer's project number: 5 or 6 digits provided at the time of order
- Account details for payment
- Approved for F-tax
- Description of what is being invoiced and implementation date
- Invoice amount
- VAT amount specified per VAT rate

For consultants

- Please note that for reimbursement of travel expenses, a copy of the receipt must be attached as documentation for our accounting. The amount reported on the invoice should be exclusive VAT.
- Use of a private car is reimbursed at 31.50 SEK/mile.

Please invoice as soon as possible after delivery.