



Moving to Stockholm as a SSE PhD Student—Administrative Matters

Before Moving to Stockholm

Visas and Residence Permits

Contact the Swedish Migration Board (Swedish: Migrationsverket) for information about visas and residence permit as a doctoral student. Information is available on www.migrationsverket.se/info/151_en.html

- **EU/EFTA Citizens**

See information on www.migrationsverket.se/info/150_en.html

For registration of residence in Sweden, see www.migrationsverket.se/info/115_en.html

Registration of residence at the Swedish Migration Board is needed for all who intend to stay in Sweden more than three months.

- **Non-EU/EFTA Citizens**

See information on www.migrationsverket.se/info/151_en.html

- Application form for residence permits for non-EU/EEA citizens can be downloaded from

www.migrationsverket.se/download/18.56e4f4801246221d25680002474/stud_104031_en.pdf

Housing

To find housing in Stockholm is difficult. It is strongly recommended to organize housing before you leave for Stockholm. The Stockholm School of Economics has limited housing services for PhD students. For information see www.hhs.se/Education/Housing/Pages/default.aspx.

See also the separate attachment on housing.

You can also check with Housing Officer Pernilla Watson, pernilla.watson@hhs.se, if there are any vacancies in the student apartments held by the SSE, or check with your department secretary at your Department.

A home insurance policy is highly recommended for your personal belongings.

After Arrival in Stockholm

Population Registration at the Tax Agency

You must register in the Population Register (Folkbokföringen) at the Swedish Tax Agency (Skatteverket). This national registration gives you the right to use the Swedish health care system, as well as a Swedish personal ID number (personnummer). To be registered as a resident in Sweden you must visit the Tax Agency office (Swedish: Skattekontoret) in person. The Tax Agency in central Stockholm is located at Klara Vattugränd 1, Stockholm (close to the Central Station, 15 minutes walk from the SSE), with opening hours: Monday–Thursday, 8.00 am–6 pm.



For information on the Tax Agency's population registration, see www.skatteverket.se/download/18.5cbdbba811c9a768f0c80002830/717b04.pdf

Personal Identity Number

Several weeks after your population registration at the Tax Agency, you will get your personal identity number (Swedish: personnummer) from the Tax Agency. The personal identity number is necessary for opening bank accounts, receiving salary/scholarship payments, visiting a doctor, i.e. a requirement for leading a normal life in Sweden.

Swedish ID-card

As a resident in Sweden you need a Swedish ID-card. ID-cards are issued by the Tax Agency, for information see www.skatteverket.se/blanketterbroschyer/broschyer/info/721.4.6f9866931215a607a4f80002305.html

Bank Account

You will need a Swedish bank account to receive your salary/scholarship. To open a bank account you must visit a bank office. There you need to show your passport or identity card, your residence permit, proof of your status as a PhD student and your address in Sweden.

If you find it useful, you may open an account in a bank close to the school, although most people do their banking over the internet. The major banks Handelsbanken and SEB have several offices in Stockholm. The Handelsbanken branch closest to the Stockholm School of Economics has the address Sveavägen 45, Stockholm. The SEB branch closest to the Stockholm School of Economics has the address Tegnérsgatan 18, Stockholm.

Scholarship Payment

All SSE doctoral students commencing their studies in the fall term 2011 receive a tax-exempt scholarship from the SSE, paid out by the School's salary office. The salary office needs your bank account number to pay your scholarship to you each month.

Pay day is the 25th of each month. (If the 25th is a Saturday, payment is made on the preceding day; if the 25th is a Sunday, payment is made on the following day).

Health Care

Once registered as a resident of Stockholm, you have the same health care benefits as all Swedish residents. The public health care is subsidized, but you must pay a fee for each visit.

As a PhD student at the Stockholm School of Economics, you are eligible to use the Stockholm Student Health Unit (Swedish: Studenthälsan), see www.studenthalsanistockholm.se/pub/jsp/polopoly.jsp?d=324

For immediate medical attention, you should contact a health care unit (Swedish: vårdcentral), see www.vardguiden.se

For emergencies, call 112, or go to the emergency room of the nearest hospital, see www.vardguiden.se



Dental care is not covered by the public health insurance system. There are both private and public clinics, for information on public dental clinics (Swedish: Folktandvården) see www.ftv.sll.se/bazment/ftv/sv/in-english.aspx

Glasses and contact lenses are not covered by the public health insurance system.

The Swedish Social Insurance Agency (Swedish: Försäkringskassan)

The Social Insurance Agency (Försäkringskassan) handles the social security system of Sweden, for instance pensions, child allowances, parental benefits and sickness benefits.

As a recipient of a tax-exempt scholarship from the SSE, you are not entitled to any pension benefits from the Social Insurance Agency. SSE will cover your sick leave pay, and your parental leave pay.